

Midlands Club for IBM Retirees Constitution

1. Introduction

The Club is an unincorporated association. It is self-governing, and not for profit.

2. Objective

The objective of the Club is to organise activities and events for its Members.

3. Membership

The Members are IBM retirees, their partners and anyone else who wishes to join, subject to approval by the Committee. The club may charge a membership fee as determined at a General Meeting.

4. Management

The Club will be managed by a Committee elected at an Annual General Meeting. It will consist of a Chairman, Secretary, Treasurer and at least two other Members. Three Members including one Officer shall form a quorum. The Committee may co-opt persons at its discretion. The Committee will meet at least three times each year. Meetings will be minuted.

5. Election of Committee

Officers and members of the Committee will be elected at the AGM. They will hold office for one year and may stand for re-election in subsequent years.

6. Responsibilities of Officers

The Chairman will chair Committee meetings. In the Chairman's absence, the Committee shall elect a Member to act in his or her place.

The Secretary will convene and minute meetings.

The Treasurer will keep the Club accounts and prepare financial reports.

7. Finance

The Treasurer will prepare an annual statement of accounts for the financial year ending 5 April and will present these to the AGM.

8. Annual General Meeting

An AGM must be held by the end of September each year and publicised to Members at least one month in advance.

The AGM will include reports from the Chairman and the Treasurer. The AGM will elect the Officers and Committee for the coming year. Additional resolutions or questions may be submitted by Members at least three weeks in advance.

Only Members present at the AGM may vote.

9. Extraordinary General Meeting

An EGM shall be convened at the request of either the Committee or upon receipt of a written request from at least ten Members. The resolution submitted shall be the only subject of such a meeting.

10. Constitution Changes

This Constitution may be changed by a resolution at a General Meeting.

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11. Liability

Members acting on behalf of the Club as event or activity organisers, will be covered by indemnity insurance against losses arising from claims of liability or negligence. The Club insurance does not provide personal accident or injury cover. Members and guests participate in Club events and activities at their own risk.

12. Membership Data

All membership data must be held securely by the Club and may be used for Club purposes only. The membership data will include the member's name, identification number, email address, home address and a telephone number.

13. Dissolution of the Club

The Club may be dissolved at a General Meeting of the Club by a resolution supported by three quarters of those present. The Committee will remain in place to ensure an orderly dissolution.